

---

## CONSTITUTION AND GOVERNANCE COMMITTEE SUMMARY OF DECISIONS

---

**Wednesday, 17 April 2024**

Item No.	Title
5	Review of Council Constitution Part B – Public Participation
	<p>DECISION</p> <p><b>Resolved</b> that the Constitution and Governance Committee considered the review of Part B and the proposed amendments set out in Appendices 2 and 3 for recommendation to the Council’s Annual General Meeting on 22 May 2024.</p>
6	Review of the Council Constitution Part C – Council Procedures
	<p>DECISION</p> <p><b>Resolved</b> that the Constitution and Governance Committee recommended to the Annual Council Meeting that the Council approves the changes to the Somerset Council Constitution Part C Council Procedural Rules as set out in Appendix 2.</p>
7	Review of the Council Constitution Parts D4 and D5 - Licensing and Regulatory Committee Terms of Reference
	<p>DECISION</p> <p><b>Resolved</b> that the Constitution and Governance Committee was asked to:</p>

	<p>1) Review and comment on the proposed changes to the following parts of the Council's Constitution:</p> <ul style="list-style-type: none"> <li>i. Part D4 – Licensing and Regulatory Committee Terms of Reference</li> <li>ii. Part D5 – Licensing and Sub-Committee Hearing Procedure</li> </ul> <p>2) Support the proposed changes from the Constitution Working Group – Licensing Committees and recommended them for approval by Full Council on 22 May 2024.</p>
8	Review of the Council Constitution Part I2 – Officer Scheme of Delegation
	<p>DECISION</p> <p><b>Resolved</b> that the Constitution and Governance Committee was asked to:</p> <ul style="list-style-type: none"> <li>1) Review the proposed changes to Part I2 – Officer Scheme of Delegation set out in Appendix 1 and provide any comments or suggested amendments for the Monitoring Officer to make following the meeting in consultation with the Chair of the Committee; and</li> <li>2) Recommend the revised Part I2 – Officer Scheme of Delegation to the Council's Annual General Meeting in May.</li> </ul>
9	Review of the Council Constitution Part I7 – Financial Regulations
	<p>DECISION</p> <p><b>Resolved</b> that the Constitution and Governance Committee:-</p> <ul style="list-style-type: none"> <li>1) provided a delegation to the Monitoring Officer in consultation with the Chair of the Constitution and Governance Committee to make any further suggested changes to the Financial Regulations arising as a result of the debate to form part of their recommendation to Full Council; and</li> <li>2) noted the report and agreed to recommend that Annual Council adopt the Financial Regulations set out in Appendix 1 with immediate effect.</li> </ul>
10	Review of the Council Constitution Part D8 – Planning Committees Terms of Reference

	<p>DECISION</p> <p><b>Resolved</b> that the Constitution and Governance Committee was asked to:</p> <ol style="list-style-type: none"> <li>1) Review and comment on the proposed changes to the following parts of the Council's Constitution: <ol style="list-style-type: none"> <li>i. Part D8 – Planning Committee Terms of Reference with an addition to 8.8f to accommodate deferrals from Parish and Town Councils where possible.</li> <li>ii. Appendix 1 – Code of Good Practice for Planning</li> </ol> </li> <li>2) Support the proposed changes from the Constitution Working Group – Planning Committees and recommended them for approval by Full Council on 22 May 2024.</li> </ol>
11	Constitution and Governance Committee Annual Report
	<p>DECISION</p> <p><b>Resolved</b> that the Constitution and Governance Committee were asked to note the report and recommend it to Full Council in May.</p>
12	Somerset Council's initial response to the Local Government Boundary Commission for England on the proposed Boundary Review
	<p>DECISION</p> <p><b>Resolved</b> that the Constitution and Governance Committee noted the update.</p>
13	Constitution and Governance Committee Work Programme
	<p>DECISION</p> <p><b>Resolved</b> that the Constitution and Governance Committee noted the work programme.</p>